Career Opportunity

Programme Manager – Jobsplus Permit No. 906/2019

The FIAU is seeking to recruit a Programme Manager, who will be directly reporting to the Director and/or Deputy Director.

Responsibilities:

- Directing and overseeing the overall implementation of projects;
- Overall coordination of a project management team and external stakeholders for the smooth execution of projects ranging from large complex initiatives to small tactical initiatives aimed towards aligning the financial regulatory functions with the latest developments within the financial sector;
- Take an active role in change management process including the identification/resolution of conflicts and critical project dependencies;
- Developing and maintaining of programme plans to keep track record of the projects in progress and handling project steps / tasks and ensuring that they are completed on time and within allocated budget;
- Maintaining of programme documentation;
- Updating the top management and the project management team on the projects performance;
- Identifying potential risks, performing qualitative and quantitative risk analysis, and planning risk mitigation strategies;
- Planning for and identifying required procurements and bill of quantities;
- Reviewing of Contracts and Service level agreements;
- Performing quality management;
- Liaise with Corporate Services Section for the implementation of procurement procedures in relation to the assigned projects;
- Performing any other duties that may be assigned from time to time by the Director/Deputy Director of the FIAU.
Requirements:

- Outstanding leadership and organisational and multi-tasking skills;
- An academic qualification in a relevant field of study at National Qualification Framework Level 6 or better or a widely recognised professional qualification at a comparable level;
- Proven working experience of minimum of five (5) years in Programme management preferably in financial services related sector or information technology sector;
- Excellent written and verbal communications skills;
- Excellent problem-solving ability;
- Strong working knowledge in using Programme/Project Management Tools;
- Fluency in both Maltese and English.

We Offer:

- A dynamic working environment.
- Excellent career prospects.
- An attractive remuneration package.
- Health and Life Insurance.
- Flexi Time.
- Team building events.

Interested persons are to send an application together with a detailed CV addressed to The Director, Financial Intelligence Analysis Unit, 65C, Tower Street, Birkirkara, BKR 4012. Applications may also be sent by email to careers@fiumalta.org.